

Change of Ownership for Feed in Tariff (FiT) Form

When you've completed this form, please contact us via **Live Chat** where you'll be able to upload your form and documents and discuss the next steps

Alternatively you can send to:

Email: FIT_transfers@eonenergy.com

Post: FIT Team, E.ON Energy, Caxton Road, Bedford, Bedfordshire, MK41 0EW

If you have any questions around completing these forms please call us

9am-5pm Monday – Friday **Phone:** 0345 301 4884

You are completing this form because you have taken ownership of a FiT registered installation for which you will receive payments.

This is an asset and as such proof of your ownership is required.

Please ensure all relevant sections are signed and dated.

You will need to provide the following documentation listed below.

Proof of ownership of the installation	<p>We will require proof that the solar PV system has been transferred to the new generator. All documents must have your <i>full name</i> and we can accept the following documents as proof of ownership:</p> <p>Law society property information form known as TA10 fixtures and fittings documents showing the solar panels included in the sale.</p> <p>Letter from solicitor on company headed paper clearly stating that the installation was included in the purchase of the property. Alternatively a letter from the previous owner confirming this transfer.</p>
Meter Reading – Taken on the date you take ownership	<p>A photo of your generation meter clearly showing the reading and meter serial number. This must be date stamped. Without this we are unable to complete the transfer.</p>
Valid proof of identity	<p>Proof of identity of the new customer and new payee; this can either be a copy of passport, driving license or the equivalent identification document issued by a recognised official body .i.e. fire arm license/national identity card/birth certificate. (this needs to be provided even if you are already an E.ON customer)</p> <p>Please note: if you're sending a copy of your birth certificate you'll also need to provide additional documentation such as a copy of your National Insurance Card or P45/P60/payslip or marriage certificate/decre nisi/decre absolute.</p>
Proof of address (If not an EON energy customer)	<p>Proof of address of the new customer in the form of a utility bill, bank statement, council tax bill or equivalent document, dated within the past 3 months.</p> <p>You don't need to provide proof of address if the new generator is already an existing E.ON energy customer who is named on the energy account.</p>

1 - Generator Details

Title:	Forename:	Surname:
House number/name:		
Street name:		
Town:		
City:		
County:		
Postcode:		
Home telephone Number:		
Mobile telephone Number:		
Email address:		
Company name (if applicable):		
Company number (if applicable):		
FIT ID (if known)		
Electricity account number (if EON customer)		

2 - Installation Address – If different to above

House number/name:	
Street name:	
Town:	
City:	
County:	
Postcode:	

MUST BE COMPLETED, SIGNED AND DATED

Please tell us if you own or get payments for more than 25 FiT accounts

3 - Multi-installation Declaration

All applications for solar PV installations, need to be accompanied by this completed declaration. This will then be used by FiT Licensees/Ofgem as appropriate to determine whether or not the multi-installation tariff rates should apply to your installation. This may affect the tariff rate you receive.

Please tick the option below which best describes your situation:

Does the FiT Generator (i.e. owner of this installation) or the Nominated Recipient (person/company receiving FiT payments from this installation) own, or will receive, FiT payments from **25 or more other eligible** solar PV installations?

No

Yes

Signed FIT generator:	Date:
Signed Nominated recipient: (if applicable)	Date:

4 - Payment Details

New FIT payee – Please complete the details of the FIT payee. If you wish to nominate a recipient for your FIT payments, then complete this section below using their details:

Title:	Forename:	Surname:
House number/name:		
Street name:		
Town:		
City:		
County:		
Postcode:		
Account holders name:		
Bank name:		
Branch address:		
Sort code:		
Account number:		

5 - Meter Reading – Remember to include a photo of your meter showing the reading and date taken

This meter reading will be used to calculate the final payment to the old payee as well as start payments to the new payee. If you do not provide a meter reading we won't process your transfer.

Generation meter reading(s):	Date:
Export meter reading(s): If applicable	Date:
Meter serial number:	

6 - Transfer of Ownership Declaration

I confirm that I will now be named as the generation unit owner for the generating unit referenced in this application. I confirm that all the information given in this form is complete and accurate. I understand that this information will be held on the Central FiT Register and that I must notify E.ON immediately of any change to it. I am aware that all correspondence will now be sent to me and that in order to receive FiT payments I must continue to provide quarterly meter readings.

Signature:

Date:

Print name:

Please Note: If for any reason this form is incomplete, or missing information it may result in payments being delayed.

7 - Self Billing Agreement – VAT Registered Customer Only

VAT registered FiT customer will be required to account for VAT at the standard rate on any Export Tariff payments received. This section confirms details of your self-billing agreement with E.ON.

Company registration number:

Company name:

Company address:

Company VAT number:

By entering into a self-billing agreement with E.ON, you agree to the following:

- I agree for the self-biller, E.ON, to raise invoices in respect of any FIT generation and export tariff payments received.
- I agree not to raise VAT invoices for any FIT generation and export tariff payments.
- I agree to inform E.ON if my VAT details change or if I cease to be registered for VAT.

Signature:

Date:

Print name:

Position in company: